



# TOWN OF DURHAM

We are an Equal Opportunity Employer and committed to excellence through diversity.

## APPLICATION FOR EMPLOYMENT

### PERSONAL INFORMATION

Name:

Address:

Phone:

Email:

Social Security:

Are you legally eligible to work in US?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a Veteran?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misd.)?

Yes \_\_\_\_\_ No \_\_\_\_\_

Branch \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_

Rank at Discharge \_\_\_\_\_

Type of Discharge \_\_\_\_\_

If other than honorable, explain \_\_\_\_\_

If yes, please state the nature of the crime, when and where convicted and disposition of the case \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If selected for employment, are you willing to submit to a background check?

Yes \_\_\_\_\_ No \_\_\_\_\_

Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

### POSITION

Position applying for:

Available Start Date:

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**Position - continued**

Employment desired:

\_\_\_\_\_ Full Time      \_\_\_\_\_ Part Time      \_\_\_\_\_ Seasonal

Job Skills/Qualifications:

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Drivers License:

Class:

Expiration:

School Name	Years Attended	Degree Received	Major

**EMPLOYMENT HISTORY**

Employer/Address:	Job Title:	Dates Employed:
Pay Rate:	Responsibilities:	Reason for Leaving:
Employer/Address:	Job Title:	Dates Employed:
Pay Rate:	Responsibilities:	Reason for Leaving:

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Employment continued		
Employer/Address:	Job Title:	Dates Employed:
Pay Rate:	Responsibilities:	Reason for Leaving:
May we contact previous or current employers Y_____N_____		
If No, please explain _____		
_____		
REFERENCES		
Name:	Title:	PhoneNumber:
SIGNATURE DISCLAIMER		

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.

Name:	Signatures:
Date:	