

Minutes of the Work Session of the Town Board of the Town of Durham held October 16, 2003, at the Town Building in Oak Hill, N.Y.

Present: Robert Young – Supervisor  
 Robert Elpel - Councilman  
 Gary Hulbert - Councilman  
 Linda Sutton – Councilwoman

Absent: William A. Carr, Jr. – Councilman

Recording Secretary: Chris Kohrs – Deputy Town Clerk  
 Others Present: Wesley Moore - Highway Superintendent  
 Charles Soderblom – Town Clerk

The Supervisor called the meeting to order at 7:28 P.M. with the Pledge to the Flag. Three people were present.

Mrs. Sutton asked Mr. Young to begin by explaining the budget he presented to the Board. Mr. Young stated that he simply took the figures from the adopted 2003 budget and proposed the same for 2004, with no increases.

The Board reviewed the budgets submitted by Mr. Young, the bookkeeper as well as the department heads for the following areas. It was agreed that the following areas receive a 2% salary increase over the 2003 budget to cover the rise in the cost of living: Town Board, Court/Clerk, Supervisor/Clerk, Assessor/Clerk, Town Clerk/Deputy/Registrar, Police/Officers/Dispatcher, and Animal Control Officer. The Attorney would receive \$12,000 and the Health Officer \$1,100; the police department would receive \$8,000 to replace a patrol car plus additional money for expected use of part-time officers and money to make up the Town share of the grant they have received. The Court requested \$4,200 for contractual and it was agreed to approve \$2,700. Contractual (other) will stand as presented for the following: Town Board, Supervisor, Assessor, Town Clerk, Records, BAR, Engineers, Elections, Copier, Computers, Fax, Insurance, State Association dues, Contingent, Traffic, Unsafe bldg, and Dog Enumeration.

The following workshops were set up to finish the budget:

10/23/03	7:30 pm	Department heads invited to speak
10/28/03	7:30 pm	Develop Preliminary Budget
10/30/03	7:30 pm	Public Hearing on Preliminary Budget

The regular monthly meeting will be held on November 4, 2003. The Board was reminded that once the preliminary budget is presented they can not increase any items however they can decrease items. They have until November 20, 2003 to adopt a final budget.

The meeting was adjourned at 9:15 pm.

Minutes approved:

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Chris Kohrs, Deputy Town Clerk