

Minutes of the Meeting of the Town Board of the Town of Durham held January 4, 2005 at the Town Building in Oak Hill, N.Y.

Present: Robert Elpel - Councilman
 Jodi Wood- Councilwoman
 Linda Sutton – Councilwoman
 William Carr – Councilman

Absent: Gary Hulbert – Supervisor

Recording Secretary: Chris Kohrs - Deputy Town Clerk
 Others Present: Wesley Moore – Highway Superintendent
 Tal Rappleyea – Attorney
 Charles Soderblom – Town Clerk

The Deputy Supervisor called the meeting to order with the Pledge to the Flag at 7:30 PM. Twenty-six people were present.

Mr. Soderblom swore in councilperson Jodi Wood.

Mrs. Sutton then offered the following resolution and moved its adoption:

BE IT RESOLVED by the Town Board of the Town of Durham as follows:

That the Town procure a blanket bond covering all officers, clerks, and employees of the Town,

That the Town Supervisor is authorized to appoint a bookkeeper for the Town,

That 34 cents per mile be paid to specified Town Officers and employees for the use of their own personal vehicles in the performance of their official duties,

That the regular Town Board meetings throughout 2005 will be held at 7:30 P.M. on the first Tuesday (work session and subdivisions) and third Tuesday (Regular Session) each month at the Town Building in Oak Hill,

That the Catskill Daily Mail and the Greenville Press be the official newspapers of the Town,

That Bank of America and the National Bank of Coxsackie be designated for deposit of Town funds, and authorized for direct deposit of payroll pursuant to Town direction, on direction of respective employees (Banking Law, 96-b; General Municipal Law 93-d; Town Law 29 (3),

That the Highway Superintendent is authorized to purchase equipment tools and implements not to exceed \$2000.00, and on the recommendation of the Highway Superintendent, Cindy Moore be appointed Clerk to the Highway Superintendent,

That the Town participate in the purchase of materials, equipment, supplies, etc. bid and contracted for by the County, subject to the rules adopted by the County pursuant to Section 408 -A of the County Law,

That since the State is contracting for certain highway materials, equipment and supplies; that the Town of Durham Highway Superintendent is authorized to participate in such purchases during the year 2005,

That in lieu of the annual financial report to be filed by January 30th, the Supervisor shall submit to the Town Clerk a copy of his report to the State Comptroller within 60 days after the close of the fiscal year,

That any item exceeding \$200.00 in cost to be purchased by the Town Justices and Town Code Enforcement Office be approved in advance by the Town Board,

That the Town Board authorizes the Clerk/Collector to hire up to two deputies to work no longer than a combined total of 20 hours per week, also one deputy to do one meeting a month at a rate of \$25.00 per month,

That Tal Rappleyea be appointed Attorney for the Town at \$80.00/hour,

That the annual salaries of all elective and appointive officers and the rates of hourly employees, including overtime and regular pay be established as follows:

Employee salaries 2005

| Position | Salary | Frequency |
|-------------------------------------|---------------|------------------|
| Councilperson | \$3,600.00 | each Monthly |
| Court Justices | \$7,953.00 | each " |
| Court Clerk | \$9,402.00 | " |
| Supervisor | \$9,619.00 | " |
| Bookkeeper | \$13,000.00 | Bi-weekly |
| Assessor Sole Assessor | \$25,564.25 | " |
| Assessor Clerk | \$13,066.30 | " |
| Town Clerk/Collector | \$18,500.00 | Bi-weekly |
| Deputies | \$5,113.27 | each Monthly |
| Board of Assessment Review Chairman | \$350.00 | Annually |
| Board of Assessment Review Members | \$250.00 | Annually |
| Election Officials | \$8.00 | per hour " |

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|-------------------------------|-------------------|-------------|--------------|-----------|
| Election Machine Custodians | | \$250.00 | per election | " |
| Police Chief/Acting Chief | | \$12,000.00 | | " |
| Patrolmen | Marchesani | \$12.02 | per hour | " |
| | DeWitt | \$10.95 | per hour | " |
| | Scarey | \$12.02 | per hour | " |
| | Shauger | \$10.95 | per hour | " |
| | Dispatcher | \$1,146.00 | | " |
| Dog Control Officer | | \$3,365.00 | | " |
| Code Enforcement Officer | | \$10,900.00 | | " |
| Code Enforcement Clerk | | \$4,000.00 | | " |
| Health Officer | | \$1,200.00 | | Quarterly |
| Registrar of Vital Statistics | | \$370.56 | | Bi-weekly |
| | Deputy Registrars | \$227.04 | each | Monthly |
| Highway Superintendent | | \$43,700.00 | | Bi-weekly |
| | Secretary | \$2,000.00 | | " |
| Youth Program | Director | \$2,000.00 | | Monthly |
| Others | Minimum | \$6.00 | | " |
| | Maximum | \$8.00 | | |
| Historian | | \$250.00 | | Quarterly |
| Highway Employees | Minimum | \$8.00 | | Bi-weekly |
| | Maximum | \$18.00 | | |
| | Laborer | \$10.00 | | Bi-weekly |
| Overtime = Time and one half | | | | |
| Recycling | | \$9.46 | | " |
| Building Custodian | | \$55.00 | weekly | Monthly |

**That Allen Schmidt be appointed Code Enforcement Officer,
And Lois Rockefeller, Code Enforcement Clerk**

That Merton Tripp be appointed Dog Control Officer for the year,

**That Roger Vaughn be appointed Chairman of the Board of
Assessment Review.**

That the following Police appointments be made:

**Sergeant Thomas Sutton
Patrolman Michael Scarey
Patrolman Albert Marchesani, Jr.
Dispatcher Linda Sutton
Patrolman Stephen DeWitt
Patrolman John Shauger**

**On the recommendation of Mr. Hulbert, Cindy Moore was appointed as
bookkeeper.**

On the recommendation of the Sole Assessor, Cindy Moore was appointed Assessor's Clerk.

On the recommendation of Mr. Hulbert, William A. Carr, Jr. was appointed as Deputy Supervisor.

On the recommendation of Mr. Hulbert, Dan Clifton was appointed as Historian.

On the recommendation of Mr. Moore, Alan Beechert was appointed as Deputy Highway Superintendent.

On the recommendation of the Justices, Theresa Brett was appointed Court Clerk by the Board.

Ruth Fishman was appointed as Youth Program Director.

Dr. Goldstein was appointed Health Officer.

Mr. Elpel seconded the motion offered by Mrs. Sutton. All were in favor and the resolution passed.

As per Mr. Hulbert's recommendation to the board the Justice and Clerk are permitted to attend the training of their choosing in NYC. He had contacted the Associations of Towns and it was their belief that this program offered the most thorough training. Additional discussion followed.

Patterson, Kosky, and Rath will prepare the annual statement. The court clerk will present her books for review by the board January 18, 2005. The Town Clerk will present his books for review by the board on January 18, 2005.

The board reviewed proposed subdivisions for Mr. Skidmore and Mr. Molter. A public hearing for each was scheduled for February 1, 2005 at 7:30 p.m.

Mr. Ohm updated everyone on the status of the appointment of a full time Public Defender for the county. The committee is in the process of interviewing candidates and in the interim, the County Administrator appointed Jon Kosich as part time public defender. The Legislators were concerned as to whether or not the administrator had the authority.

The County has also contacted the homeowners association for Sleepy Hollow Development to inform them that they (the County) is not legally responsible for the associations imposed taxes and fees on the properties that the County foreclosed on.

Ms. Wood made the motion seconded by Mrs. Sutton to enter into executive session at 7:55 p.m. to discuss a personnel matter. Ms. Wood made the motion seconded

by Mrs. Sutton to reopen the regular meeting at 8:05 p.m.

Ms. Wood made a motion seconded by Mr. Elpel to adjourn at 8:07 p.m.

Minutes approved:

Chris Kohrs, Deputy Town Clerk