

Minutes of the Organizational meeting of the Town Board of the Town of Durham held January 4, 2005, at the Town Building in Oak Hill, N.Y.

Present: Gary Hulbert – Supervisor
William A. Carr, Jr. - Councilman
Linda Sutton – Councilwoman
Jodi Wood - Councilwoman
Robert Elpel - Councilman

Recording Secretary: Charles G. Soderblom - Town Clerk
Others Present: Wesley Moore – Highway Superintendent
Tal Rappleyea - Attorney for the Town

Mr. Hulbert called the meeting to order at 7:30 p.m. with eleven people in attendance.

Mr. Soderblom swore in the newly elected Councilperson – Jodi Wood.

Mr. Hulbert then offered the following resolution and moved its adoption:

BE IT RESOLVED by the Town Board of the Town of Durham as follows:

That the Town procure a blanket bond covering all officers, clerks, and employees of the Town,

That the Town Supervisor is authorized to appoint a bookkeeper for the Town,

That 34 cents per mile be paid to specified Town Officers and employees for the use of their own personal vehicles in the performance of their official duties,

That the regular Town Board meetings throughout 2005 will be held at 7:30 P.M. on the first Tuesday (work session and subdivisions) and third Tuesday (Regular Session) each month at the Town Building in Oak Hill,

That the Catskill Daily Mail and the Greenville Press be the official newspapers of the Town,

That Bank of America and the National Bank of Coxsackie be designated for deposit of Town funds, and authorized for direct deposit of payroll pursuant to Town direction, on direction of respective employees (Banking Law, 96-b; General Municipal Law 93-d; Town Law 29 (3),

**That the Highway Superintendent be authorized to purchase equipment tools and implements not to exceed \$2000.00,
On the recommendation of the Highway Superintendent, Cindy Moore be appointed Clerk to the Highway Superintendent.**

That the Town participate in the purchase of materials, equipment, supplies, etc. bid and contracted for by the County, subject to the rules adopted by the County pursuant to Section 408 -A of the County Law,

That since the State is contracting for certain highway materials, equipment and supplies; that the Town of Durham Highway Superintendent is authorized to participate in such purchases during the year 2005,

That in lieu of the annual financial report to be filed by January 30th, the Supervisor shall submit to the Town Clerk a copy of his report to the State Comptroller within 60 days after the close of the fiscal year,

That any item exceeding \$200.00 in cost to be purchased by the Park Commission be approved in advance by the Town Board,

That any item exceeding \$200.00 in cost to be purchased by the Town Justices and Town Code Enforcement Office be approved in advance by the Town Board,

That the Town Board authorizes the Clerk/Collector to hire up to two deputies to work no longer than a combined total of 20 hours per week, also one deputy to do one meeting a month at a rate of \$25.00 per month.

That Tal Rappleyea be appointed Attorney for the Town at \$80.00/hour,

That the annual salaries of all elective and appointive officers and the rates of hourly employees, including overtime and regular pay be established as follows:

Employee salaries 2004

Position	Salary	Frequency
Councilperson	\$3600.00	each Monthly
Court Justices	\$7953.00	each "
Clerk	\$9402.00	"
Supervisor	\$9619.00	"
Bookkeeper	\$13,000.00	Bi-weekly
Assessor Sole Assessor	\$25,564.25	"
Clerk	\$13,066.30	"
Town Clerk/Collector	\$18,500.00	Bi-weekly
Deputies	\$5113.27	each Monthly
Board of Assessment Review Chairman	\$350.00	Annually
Members	\$250.00	Annually"
Election Officials	\$8.00	per hour "
Election Machine Custodians	\$250.00	per election "
Police Chief/Acting Chief	\$12,000.00	"
Patrolmen Marchesani	\$12.02	per hour "
DeWitt	\$10.95	per hour "

	Scarey	\$12.02	per hour	"
	Shauger	\$10.95	per hour	"
	Dispatcher	\$1,146.00		"
	Dog Control Officer	\$3,365.00		"
	Code Enforcement Officer	\$10,900.00		"
	Code Enforcement Clerk	\$4,00.00		"
	Health Officer	\$1,200.00		Quarterly
	Registrar of Vital Statistics	\$370.56		Bi-weekly
	Deputy Registrars	\$227.04	each	Monthly
	Highway Superintendent	\$43,700.00		Bi-weekly
	Secretary	\$2,000.00		"
	Youth Program Director	\$2000.00		Monthly
	Others	Minimum \$6.00		"
		Maximum \$8.00		
	Historian	\$250.00		Quarterly
	Highway Employees	Minimum \$8.00		Bi-weekly
		Maximum \$18.00		
	Laborer	\$10.00		Bi-weekly
	Overtime = Time and one half			
	Recycling	\$9.46		"
	Building Custodian	\$55.00 weekly		pd Monthly

**That Allen Schmidt be appointed Code Enforcement Officer,
And Lois Rockefeller, Code Enforcement Clerk**

That Mert Tripp be appointed Dog Control Officer for the year,

**That Roger Vaughn has agreed to be appointed Chairman of the
Board of Assessment Review.**

That the following Police appointments be made:

**Sergeant Thomas Sutton
Patrolman Michael Scarey
Patrolman Albert Marchesani, Jr.
Dispatcher Linda Sutton
Patrolman Stephen DeWitt
Patrolman John Shauger**

Mr. Hulbert appointed Cindy Moore as bookkeeper.

**On the recommendation of the Sole Assessor, Cindy Moore be appointed Assessor's
Clerk.**

Mr. Hulbert appointed William A. Carr, Jr. as Deputy Supervisor.

Mr. Hulbert appointed Dan Clifton as Historian.

Mr. Moore appointed Alan Beechert as Deputy Highway Superintendent.

On the recommendation of the Justices, Theresa Brett was appointed Court Clerk by the Board.

Ruth Fishman was appointed as Youth Program Director.

Dr. Goldstein was appointed Health Officer.

Mr. Carr made a motion that the above appointments be approved by the Board. Mrs. Sutton seconded the motion and it carried.

Mr. Hulbert made the recommendation to the board that the Justice and Clerk be permitted to attend the training of their choosing in NYC. He contacted the Associations of Towns and it was their belief that this program offered the most thorough training. Additional discussion followed. A decision was tabled until January 6, 2004 regarding the daily meal allowance.

Patterson, Kosky, and Rath will prepare the annual statement. The court clerk will present her books for review by the board January 18, 2005. The Town Clerk will present his books for review by the board on January 18, 2005.

Mr. Carr then made a motion to adjourn. Mrs. Sutton seconded the motion and it carried. The meeting was adjourned at 7:55 P.M.

Minutes approved

Charles G. Soderblom,
Clerk/Collector