



# TOWN OF DURHAM

7309 Route 81, East Durham, NY 12423

Building and Code Department

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**Building Inspector** – David Cunningham

**Code Officer** – Mark Overbaugh

**Department Clerk** – Lois Rockefeller

## Building Permit Documents Required for Issuance

### To be submitted by the applicant or applicant's representative

1. Building Permit Application completed and signed by all owners
2. Owner Consent Form signed when applicant is **NOT** the building or property owner
3. Site Plan with boundary setbacks for proposed construction
4. Driveway permits for new driveways (state, county or town)
5. Workers Compensation, Disability and Liability Insurance

<http://www.wcb.ny.gov/content/main/Employers/ProveItToMoveIt.pdf>

### Unable to accept Accord Insurance Forms as proof of insurance

6. Stamped set of plans by a NYS licensed design professional for construction valued at \$20,000 and above or detailed sketch plan with material list
7. 911 address on new and existing lots of construction
8. All swimming pool construction needs to have **REQUIRED BARRIERS IN PLACE** and electrical inspection **BEFORE** filling with **WATER**
9. If your construction operation results in the **soil disturbance of 1 (one) acre or greater**, the storm water runoff from your site must be covered by a State Pollutant Discharge elimination System (SPDES) **Permit** for Storm Water Discharges contact DEC at <http://www.dos.ny.gov/DCEA/>

**Free online Building Codes & interpretations, Code Plan Review forms, energy rating information available at <http://www.dos.ny.gov/DCEA/>**