

Minutes of the Organizational meeting of the Town Board of the Town of Durham held January 2, 2003, at the Town Building in Oak Hill, N.Y.

Present: Robert Young – Supervisor
William A. Carr, Jr. - Councilman
Robert Elpel - Councilman
Gary Hulbert - Councilman
Linda Sutton – Councilwoman

Recording Secretary: Charles G. Soderblom - Town Clerk
Others Present: Wesley Moore – Highway Superintendent
Tal Rappleyea - Attorney for the Town

Mr. Young then asked the Town Clerk to review the proposed resolution with the Board. The Clerk explained that there was a new resolution which should be current and the minutes from last year to which the Board could refer, to be sure there were no errors or omissions.

Mr. Carr asked if Troy Savings Bank and Troy Commercial Bank were the same. Mr. Rappleyea explained that the both are divisions of the same corporation. There was a discussion regarding the appointment of the Dog Control Officer for 2003, as there were two viable candidates. Mr. Carr made the motion seconded by Mr. Elpel, that the board goes into executive session to discuss the matter. The Board entered executive session at 7:50 p.m. and reconvened the organizational meeting at 8:10 p.m.

Mr. Carr then offered the following resolution and moved its adoption:

BE IT RESOLVED by the Town Board of the Town of Durham as follows:

That the Town procure a blanket bond covering all officers, clerks, and employees of the Town,

That the Town Supervisor is authorized to appoint a bookkeeper for the Town,

That 30 cents per mile be paid to specified Town Officers and employees for the use of their own personal vehicles in the performance of their official duties,

That the regular Town Board meetings throughout 2003 will be held at 7:30 P.M. on the first Tuesday (work session and subdivisions) and third Tuesday (Regular Session) each month at the Town Building in Oak Hill,

That the Catskill Daily Mail and the Greenville Press be the official newspapers of the Town,

That Fleet Bank and the Troy Commercial Bank be designated for deposit of Town funds, and authorized for direct deposit of payroll pursuant to Town

direction, on direction of respective employees (Banking Law, 96-b; General Municipal Law 93-d; Town Law 29 (3),

That the Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed \$1,500.00,

That the Town participate in the purchase of materials, equipment, supplies, etc. bid and contracted for by the County, subject to the rules adopted by the County pursuant to Section 408 -A of the County Law,

That since the State is contracting for certain highway materials, equipment and supplies; that the Town of Durham Highway Superintendent is authorized to participate in such purchases during the year 2003,

That in lieu of the annual financial report to be filed by January 30th, the Supervisor shall submit to the Town Clerk a copy of his report to the State Comptroller within 60 days after the close of the fiscal year,

That any item exceeding \$200.00 in cost to be purchased by the Park Commission be approved in advance by the Town Board,

That any item exceeding \$50.00 in cost to be purchased by the Town Justices be approved in advance by the Town Board,

That the Town Board authorizes the Clerk/Collector to hire up to two deputies to work no longer than a combined total of 20 hours per week,

That Tal Rappleyea be appointed Attorney for the Town at \$75.00/hour,

That the annual salaries of all elective and appointive officers and the rates of hourly employees, including overtime and regular pay be established as follows:

Position or name	Amount		Frequency
Councilpersons	\$3,244.00	each	Monthly
Justices	7,570.00	each	"
Court Clerk	8,949.00		"
Supervisor	8,652.00		"
Bookkeeper	11,572.00		Bi-weekly
Sole Assessor	24,333.00		"
Clerk	12,437.00		"
Town Clerk/Collector	16,222.00		Monthly
Deputies	4,867.00	each	"
Board of Assessment Review	\$10.00 per hour	as required	"
Chairman	\$12.00 per hour	"	"
Election Officials	\$7.00 per hour	"	"
Election Machine Custodians	\$231.00	each	Per Election

Police			
Sergeant Sutton	\$10,815.00		Monthly
Patrolman Scarey	\$11.45 per hour	as required	"
Patrolman Marchesani	\$11.45 per hour	"	"
Patrolman DeWitt	\$10.40 per hour	"	"
Patrolman Shauger	\$10.40 per hour	"	"
Dispatcher	\$1,070.00		"
Dog Control Officer	3,142.00		"
Building Inspector	6,695.00		"
Code Enforcement Officer	4,841.00		"
Health Officer	1,082.00		Quarterly
Registrar of Vital Statistics	346.00		Monthly
Deputy Registrars	212.00	each	"
Highway Superintendent	41,610.00		Bi-weekly
Secretary	1,888.00		"
Youth Program			
Director	\$1,500.00		Annually
Others: Minimum	\$5.15 per hour		Monthly
Maximum	\$8.00 per hour		"
Historian	\$210.00		Quarterly
Highway Employees:			Bi-weekly
Minimum	Minimum wage		"
Maximum	\$15.00 per hour		"
Laborer	\$10.00 per hour		"
Overtime: Time and one Half			
Recycling	\$9.00 per hour		"

That Fred Heller be appointed Building Inspector,

That Allen Schmidt be appointed Code Enforcement Officer,

That Mert Tripp be appointed Dog Control Officer for the year,

That Harry Ketcham Jr. be appointed Chairman of the Board of Assessment Review.

That the following Police appointments be made:

Sergeant	Thomas Sutton
Patrolman	Michael Scarey
Patrolman	Albert Marchesani, Jr.
Dispatcher	Linda Sutton
Patrolman	Stephen DeWitt
Patrolman	John Shauger

Mr. Carr made the motion that the resolution be accepted as read with corrections, seconded by Mr. Elpel and a roll call vote was called:

Mr. Carr	voted Aye
Mr. Elpel	voted Aye

Mr. Hulbert voted **Aye**

Mrs. Sutton voted **Aye**

Mr. Young voted **Aye**

The Clerk announced there were 5 ayes, 0 noes and 0 absent, therefore, the resolution was carried.

Mr. Young appointed Cindy Moore as bookkeeper.

Mr. Young appointed William A. Carr, Jr. as Deputy Supervisor.

Mr. Young appointed Dan Clifton as Historian.

Mr. Moore appointed Louie German as Deputy Highway Superintendent.

Mr. Carr made a motion that the above appointments be approved by the Board. Mr. Hulbert seconded the motion and it carried.

On the recommendation of the Justices, Theresa Brett was appointed Court Clerk by the Board.

Mr. Carr made a motion, which Mr. Hulbert seconded to adjourn the organizational meeting at 8:15 p.m. All were in favor.

The contracts with the Fire Companies and the Ambulance were then discussed. The Clerk was asked if he had changed the date of payment so that the fiasco that occurred last year when the Fire Companies wanted their money by the 15th of February because that was what the contract stated. It had been explained that that date was established when there was only one meeting of the Town Board and that was in the beginning of the month. With the regular meeting on the third Tuesday it was impossible to make payment that early in the month. After some further discussion, **Mr. Carr made a motion to change the contracts to read "February 28". Mr. Hulbert seconded the motion and it carried.**

Mr. Hulbert then made a motion to adjourn. Mr. Elpel seconded the motion and it carried. The meeting was adjourned at 8:21 P.M.

Minutes approved

Charles G. Soderblom,
Clerk/Collector