

Minutes of the Organizational and Workshop Meeting of the Town Board of the Town of Durham held January 3, 2006 at the Town Building in Oak Hill, NY.

Present:
Gary Hulbert - Supervisor
Robert Elpel – Councilman
Jodi Wood – Councilwoman
Linda Sutton – Councilwoman
William Carr – Councilman

Recording Secretary **Chris Kohrs –Deputy Clerk**
Others Present: **Wesley Moore – Highway Superintendent**
 Tal Rappleyea – Town Attorney

Supervisor Hulbert called the meeting to order at 7:30 PM. There were twenty-one people present.

The first order of business was to swear in all newly reelected officers. Linda Sutton swore in the following:

Gary Hulbert – Supervisor
William Carr – Councilman
Jodi Wood – Councilwoman
Wesley Moore – Highway Superintendent
Charles Soderblom – Town Clerk/Collector

The Supervisor offered the following resolution and moved for its adoption:

BE IT RESOLVED by the Town Board of the Town of Durham as follows:

That the Town procures a blanket bond covering all officers, clerks, and employees of the Town,

The following appointments are made by the supervisor.

William Carr – Deputy Supervisor
Cindy Moore – Town Bookkeeper
Daniel Clifton – Town Historian
Code Enforcement Officer [Not at this time]
Lois Rockefeller – Code Enforcement Clerk
Merton Tripp – Dog Control Officer
Tal Rappleyea – Town Attorney
Dr. Richard Goldstein – Health Officer

Police Department –

Sergeant – Thomas Sutton – to head the department

**Patrolman – Michael Scarey
Patrolman – Albert Marchesani Jr
Patrolman – Nathan van Fleet
Patrolman – John Shauger
Dispatcher – Linda Sutton**

The following appointments are made by the recommendation of the Highway Superintendent:

**Deputy Highway Superintendent – Alan Beechert
Clerk to the Highway Superintendent – Cindy Moore**

The following appointment is made on the recommendation of the town justices.

Court Clerk – Terri Brett

The following appointment is made on the recommendation of the Sole Assessor.

Clerk to the Assessor – Cindy Moore

Also on the same resolution:

Chairman of the Board of Assessment Review – Roger Vaughn

Youth Program Director – Ruth Fishman

That the 2006 county rate per mile be paid to specified town officers and employees for the use of their own personal vehicles in the performance of their official duties.

That the regular town board meetings throughout 2006 will be held at 7:30 p.m. on the first and third Tuesday of each month at the town building in East Durham, NY.

That the Catskill Daily Mail and the Greenville Press be the official newspapers of the town.

That Bank of America, Greene County Commercial Bank and National Bank of Coxsackie be designated for deposit of town funds and authorized for direct deposit of payroll pursuant to town direction, on direction of respective employees {banking law, 96-b: General Municipal Law 93-d; Town Law 29(3).

That the town Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed \$2000.00.

That the town participate in the purchase of materials, equipment, supplies, etc. bid and contracted for by the county, subject to the rules adopted by the county pursuant to section 408-a of the county law.

That since the state is contracting for certain highway materials, equipment and supplies; that the town of Durham Highway Superintendent is authorized to participate in such purchases during the year 2006.

That in lieu of the annual financial report to be filed within sixty [60] days after the close of the fiscal year, the Supervisor shall submit to the Town Clerk and the State Controllers office a copy of his report.

Pattison, Kosky and Rath will prepare the annual report.

The Town Clerk and the Court will present their books for review by the Town Board on January 17, 2006.

That any item exceeding \$200.00 in cost to be purchased by the park commission be approved in advance by the Town Board. [Park commission is a joint effort of the Town Supervisor and Highway Superintendent]

That any item exceeding \$200.00 in cost to be purchased by the town Justices and Code Enforcement Officer be approved in advance by the Town Board.

That the Town Board authorizes the Clerk/Collector to hire up to two deputies to work no longer than a combined total of 20 hours per week, plus one deputy will work the Town Board meetings at a rate of \$30.00 per meeting.

Employee salaries 2006

| <u>Position</u> | <u>Salary</u> | <u>Frequency</u> |
|-----------------------------|----------------------|-------------------------|
| Councilmen [women] | \$3,708.00 | Monthly |
| Court Justices | \$8,192.00 | Monthly |
| Clerk | \$9,685.00 | Monthly |
| Supervisor | \$9,908.00 | Monthly |
| Bookkeeper | \$13,390.00 | Bi-Weekly |
| Sole Assessor | \$26,330.00 | Bi-Weekly |
| Clerk | \$13,458.00 | Bi-Weekly |
| Town Clerk/Collector | \$19,055.00 | Bi-Weekly |
| Fetty - Deputy | \$5,267.00 | Monthly |
| Kohrs - Deputy | \$5,627.00 | Monthly |

| | | |
|---|--------------------|-------------------------------|
| Town Attorney | \$85.00 | per hour/Monthly |
| Board of Assessment Review | | |
| Chairman | \$350.00 | Annual |
| Members | \$250.00 | Annual |
| Election Officials | \$8.00 | per hour/Annual |
| Election Machine Custodians | \$250.00 | Per election |
| Police | | |
| Sgt./Acting Chief | | |
| Sutton | \$12,360.00 | Monthly |
| Patrolmen | | |
| Marchesani | \$12.37 | per hour |
| van Fleet | \$11.75 | per hour |
| Scarey | \$12.37 | per hour |
| Shauger | \$12.37 | per hour |
| Dispatcher | | |
| L Sutton | \$1,180.00 | Monthly |
| Dog Control Officer | \$3,466.00 | Monthly |
| Code Enforcement Officer/ Building Inspector | \$13,000.00 | Monthly |
| Clerk | \$4,120.00 | Monthly |
| Health Officer | \$1,200.00 | Quarterly |
| Registrar of Vital Statistics | \$382.00 | Bi-Weekly |
| 2 @ Deputy Registrars | \$235.00 | each/Monthly |
| Highway Superintendent | \$45,011.00 | Bi-Weekly |
| Clerk | \$2,060.00 | Bi-Weekly |
| Building Custodian | \$55.00 | per week/Monthly |
| Youth Program Director | \$2,000.00 | Monthly |
| Helpers | Minimum Maximum | \$6.75 per hour/Monthly |
| | Minimum Maximum | \$9.00 per hour/Monthly |
| Town Historian | \$250.00 | Quarterly |
| Highway Employees | | |
| | Minimum Maximum | \$9.00 per hour/Bi-Weekly |
| | Minimum Maximum | \$20.00 per hour/Bi-Weekly |
| | Laborer | \$12.00 per hour/Bi-Weekly |
| Overtime = time and one half | | |
| Recycling | \$10.30 | per hour/Bi-Weekly |

Mr. Carr seconded the motion to accept the resolution. All were in favor and the motion carried.

Supervisor Hulbert read the following statement regarding the position of Code Enforcement Officer/Building Inspector:

As for the position of Code Enforcement/ Building Inspector, we the Town Board have decided that this position will not be appointed at this time. Instead, we will advertise in the town newspapers for qualified applicants.

Anyone who feels that they have the proper knowledge in various aspects of building construction may apply, this includes Mr. Al Schmidt.

After all applicants have been interviewed by the Town Board a decision will be made as to who will head the department.

We will not discuss or answer any questions related to this subject. Thank you for honoring this request.

The organizational meeting was adjourned at 7:45 p.m.

The public hearing for the Suwara subdivision was opened at 7:45 p.m. There were no comments from the audience. **Mr. Elpel made the motion seconded by Mrs. Sutton to approve the subdivision as proposed. All were in favor and the motion carried.** Mr. Suwara did not have the copies of the survey to be stamped for approval. The board authorized Supervisor Hulbert to stamp and sign the survey as soon as Mr. Suwara brings them in.

The board reviewed the proposed subdivision for Byrne/Flanagan. They are subdividing a section of land to Mac Linden and Mac Linden and Byrne will also file for a boundary change on another area of the property. When Byrne built his home the foundation crosses the boundary line. Mac Linden will need to provide the necessary information for a boundary change in order for the board to approve. Tal will contact Mac Linden's attorney and ask that the Mac Lindens be represented at the public hearing. A public hearing was scheduled for February 7, 2006 at 7:30 p.m.

The board discussed the proposed subdivision for McCafferty. As the parcels are in excess of twenty acres each, the board discussed waiving the SEQR requirements under special circumstances. A public hearing is scheduled for February 7, 2006 at 7:30 p.m.

TOWN BOARD TOWN OF DURHAM
COUNTY OF GREENE

In the Matter of the Subdivision Application of
Stanley E. and Debra L. McCafferty

WHEREAS, the above named applicants have filed an application for the approval

of a major subdivision, as that term is defined in the Town of Durham Subdivision Law, since the application seeks the approval of six (6) lots, and

WHEREAS, the proposed lots all have frontage on a Town Road, to wit, McCafferty Road and such lots are 31.504 acres, 23.145 acres, 61.200 acres, 30.420 acres, 88.637 acres and 19.615 in size respectively and thus the special requirements for approval of a major subdivision are moot and unnecessary due to the size and configuration of the proposed lots.

NOW THEREFORE, it is hereby

RESOLVED, that the Town Board of the Town of Durham shall waive the strict adherence to the major subdivision approval process of the Town of Durham Subdivision Law and shall utilize the requirements of a minor subdivision approval in connection with the approval analysis of the within project.

ROLL CALL:

| | <u>AYE</u> |
|------------------------------------|------------|
| <u>NAY</u> | |
| Supervisor Gary Hulbert | X |
| Councilperson Jody Wood | X |
| Councilperson Robert Elpel | X |
| Councilperson Linda Sutton | X |
| Councilperson William A. Carr, Jr. | X |

The board granted Supervisor Hulbert authority to contact the Humane Society regarding a contract for 2006.

Supervisor Hulbert announced that he received notification from Governor Pataki's office that we have been approved for a Technical Assistance Grant in the amount of \$15,000.

Mr. Carr made the motion seconded by Ms. Wood to sign the acceptance form for the Technical Assistance Grant from Governor Pataki's office. All were in favor and the motion carried.

Supervisor Hulbert requested and received approval to contact Fraser Associates for a Request for Proposal for the main street East Durham Project.

Mr. Carr made the motion seconded by Ms. Wood to transfer \$50,000 from the General Fund to the Highway Fund to cover unexpected expenses in fuel costs and snow removal. All were in favor and the motion carried.

It was noted that 2006 tax bills show a 3% increase even though the tax rate decreased .01 cent from 2005. The bookkeeper is checking into this.

Ms. Wood made the motion to adjourn seconded by Mr. Carr at 8:00 p.m.

Minutes approved: Chris Kohrs, Deputy Town Clerk _____