



**Town of Durham, NY  
Greene County**

**Application for Public Access to Records  
F.O.I.L.**

To: Janet Partridge, Records Access Officer  
7309 State Route 81  
East Durham, NY 12423

I wish to inspect and/or receive a copy of the following record(s):  
(Specifically identify records you wish to access)

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Number of Copies Requested: (\$.25 per copy) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Application Approved \_\_\_\_\_ Date \_\_\_\_\_ Fee Charged \_\_\_\_\_

Application Denied \_\_\_\_\_

- \_\_\_ Record of which this agency is legal custodian cannot be found
- \_\_\_ Record is not maintained by this agency
- \_\_\_ Unwarranted invasion of personal privacy
- \_\_\_ Record exempt by statute other than Freedom of Information Law
- \_\_\_ Law enforcement records
- \_\_\_ Trade secret; confidential commercial information
- \_\_\_ Would impair contract awards or collective bargaining agreements
- \_\_\_ Other

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**Any person denied access to records may appeal the denial within 30 days.  
Appeals should be addressed to the  
Town of Durham Supervisor,  
7309 State Route 81, East Durham, NY 12423**